

GETTING STARTED GUIDE

Confirming Appointments

with  simplepractice

If you've agreed to receive text messages from your clinician, you'll receive text reminders with information about your upcoming appointments. You can also confirm or cancel appointments through these text reminders.

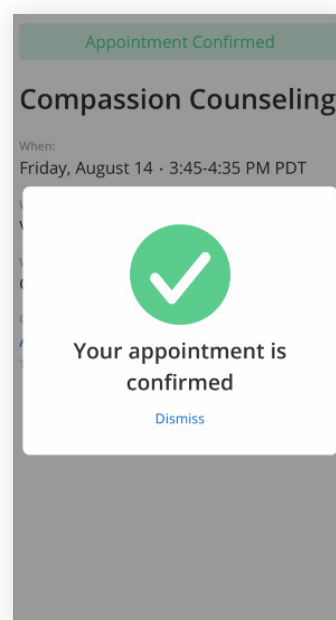
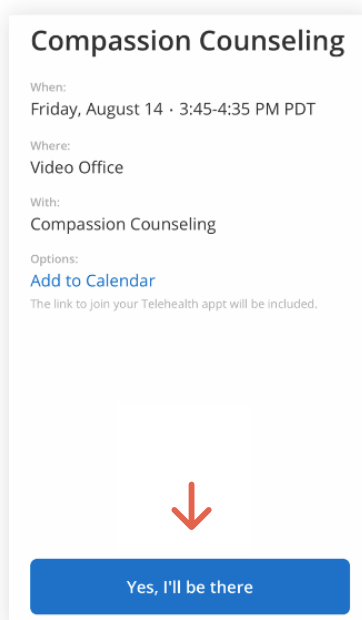
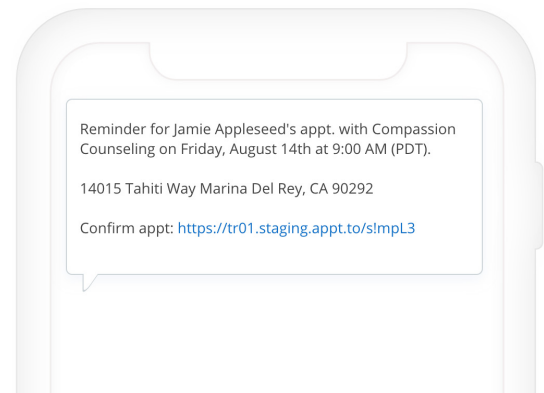
SECTIONS:

1. Confirming appointments
2. Re-enrolling

CONFIRMING YOUR APPOINTMENT

When you receive your text appointment reminder, you'll see a message similar to this:

1. Tap the link in the message. The **Appointment Details** page will open in the default browser of your device.



2. To confirm your appointment, tap **Yes, I'll be there.**
3. You'll then see a confirmation modal that says **Your appointment is confirmed.**
4. Your clinician will then be notified of your appointment confirmation.

RE-ENROLLING IN TEXT REMINDERS

If you've unsubscribed to text reminders and would like to begin receiving them again, simply text START in your previous reminder text thread. This will re-enroll you in text reminders.

If you've deleted the text reminder thread, you won't be able to re-enable it from your end. Instead, please reach out to your clinician for further assistance.

Tip: Make sure to let your clinician know as far in advance as possible if you need to cancel your appointment.



Congratulations!

You're now ready to start confirming appointments via text.